The Floating Tools toolbar

The features you use most are literally at your fingertips with the Floating Tools toolbar.

If it is not already on your screen, you can launch the Floating Tools by selecting the SMART Board™ icon 🔲 located in Windows Notification Area at the bottom right of your screen, and choosing **Show Floating Tools** from the menu.

Hide/Reveal toolbar

Move toolbar
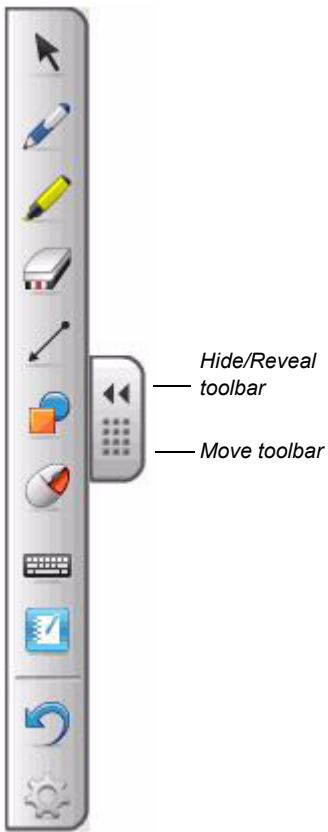
Floating Tools toolbar (default settings)

Button	What the button does
	Stop using other tools and return the cursor to mouse mode
	Write or draw in digital ink, and select the ink color
	Highlight an area of the screen with translucent ink for emphasis, and select the ink color
	Erase digital ink, and select the size of the eraser
	Draw a line, and select the format of the line
	Draw a pre-formed shape, and select the shape
	Make your next press on the interactive whiteboard a right-click
	Launch the on-screen keyboard
	Launch Notebook software
	Undo your previous action.
	Open the **Customize Floating Tools** menu to personalize toolbar functions

Customizing Floating Tools

Press the **Customize** button [icon] in the Floating Tools toolbar to choose from a variety of toolbar buttons. You can choose as many buttons as you like to fully customize Floating Tools with the buttons you need.
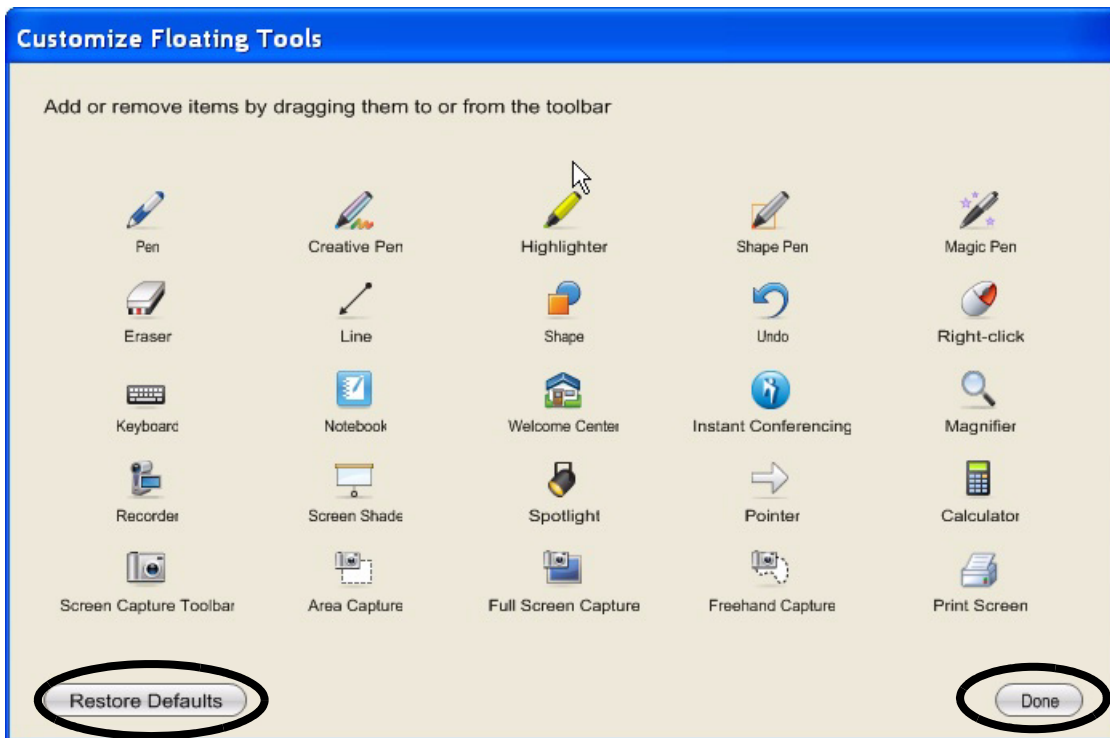
To add a button to the Floating Tools drag and drop the icon onto the toolbar. To remove a button, ensure the Customize button has been pressed, and drag the button off the Floating Tools toolbar.

To return the toolbar to its original configuration press the **Restore Defaults** button.

When you are finished customizing the toolbar press the **Done** button.

Quick Reference

The buttons that have side menus can be further customized.

Right click on the side menu. The Properties dialog box will appear where you can change the settings for the tool.

You can save the new settings so they become the default for that tool by clicking the **Save Tool Settings** button at the bottom of the dialog box after you've set the parameters above.

side menu

Properties dialog box
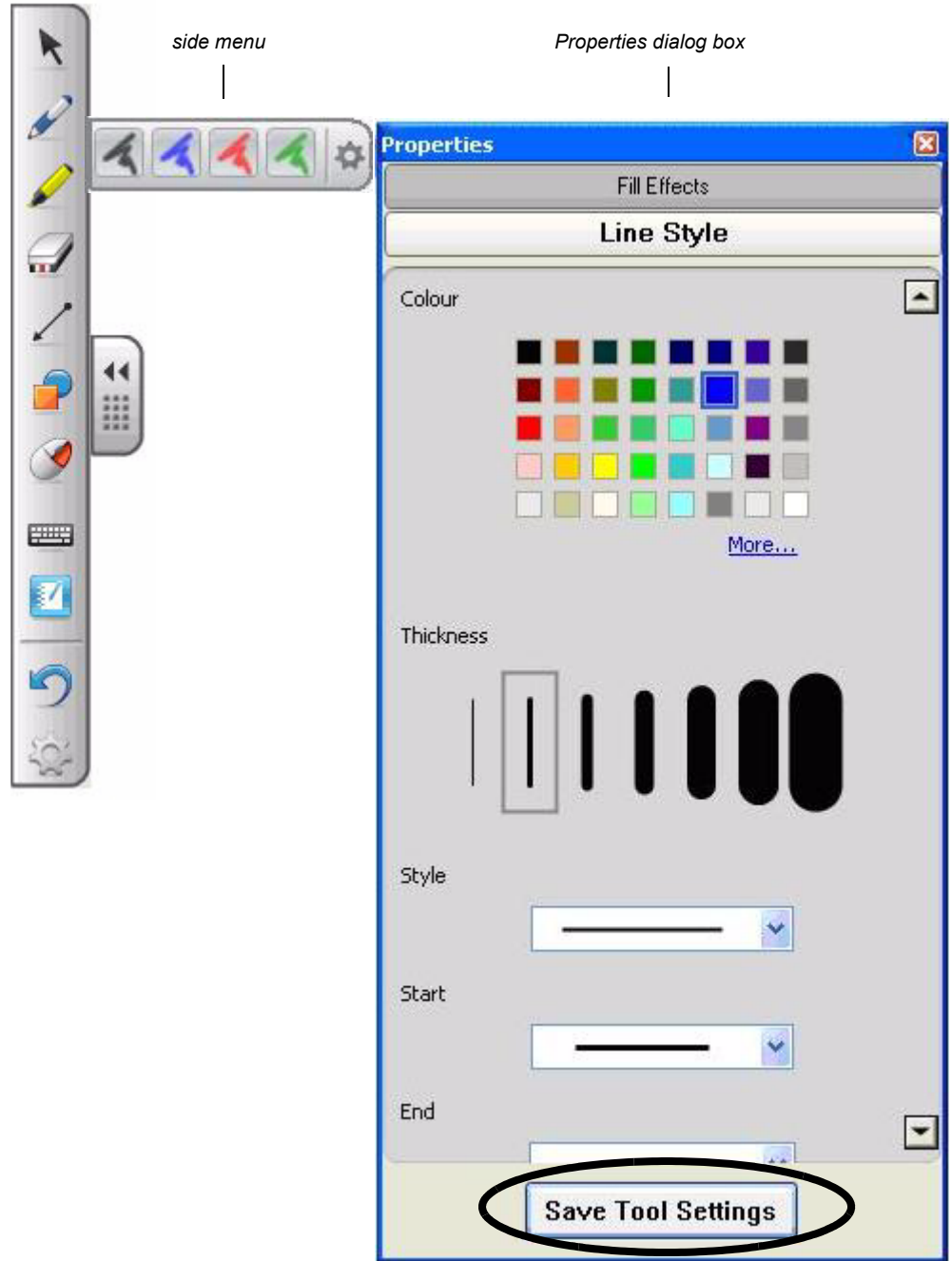
Example of Pen tool's Properties dialog box